

Twilight Cinema Trader's Application

Hillworth Park, Queens Road, Devizes, SN10 5HR



www.hillworthpark.org.uk
ambermurray@devizes-tc.gov.uk
01380 723333

Hello, and welcome to the 2024 Twilight Cinema event in Hillworth Park run by Devizes Town Council. Now an annual event, The Twilight Cinema has proved to be a top favourite in the Hillworth Park social events calendar.

The Twilight Cinema in the Park event takes place on **Saturday 7th September 2024**. The gates open at 7pm and the film is expected to start at around 830pm. There will be entertainment before the film. 600 tickets will be on sale.

Traders must complete pages 3 & 4 of the following application and submit all supporting documentation before your place can be confirmed. Once approved an invoice will be generated for your pitch fee and you will receive an information pack for the event.

Please note that you will not be the only concession stand at the event and submission of an application does not guarantee you a pitch at the event.

Traders are expected to be set up and vehicles off-site by the time the gates open. You will not be permitted to leave the site until the event has finished and the public has left. (time approx. 11pm)

Pitch fees are £105 (VAT Inc.) and include access to an electricity point. Should sales fall below 300 ticket holders the price per pitch will drop to £80 (VAT inc) and you will be reimbursed the difference.

Fees, Charges & Documentation

On-the-day bookings are not permitted.

You will not be allowed access to the site if you have not provided your safety documentation in advance.

If a Stallholder does not show up on the day, or arrives on site having not completed the booking process, they may forfeit their right to a pitch on the day. In either instance, the booking fee will be retained by Devizes Town Council as an admin fee.

Cancellations

If we receive your cancellation with more than 28 days' notice you will be charged a 75% administration fee.

If you notify us with less than 28 days' notice, Devizes Town Council will retain your full fee.

If, for any reason, the event itself is cancelled by Devizes Town Council, you will receive a full refund.

General Terms & Conditions

Please take note of the arrival times in any final information provided by Devizes Town Council.

You will be signed in and allocated your pitch by our event team.

The event team's decision on the site of stalls is made to maximise the enjoyment and accessibility for the general public and your safety.

The event team's decision on the site of your stall is final.

We expect stallholders to be respectful of our audiences and of each other. We will not tolerate rudeness or poor behaviour. Anyone behaving in such a manner will be asked to leave and may not be allowed back in future years.

You are expected to keep the area around your stand tidy and clear of rubbish at all times. If excess rubbish is left on site, you will be charged for its removal.

You must submit evidence of a public liability certificate, PAT testing, and food hygiene rating.

Any traders intending to sell alcohol will be responsible for applying for a TEN(s) license on approval of your application.

**Twilight Cinema in Hillworth Park
Saturday 7th September 2024**

Trader's Application

TRADER

Name:

Trading as:

Address:

Telephone:

Mobile:

Email:

Website:

PITCH

You will need a TEN(s) licence if serving alcohol. Please do not hesitate to get in touch if you need any details for the application form.

TEN(s) Licence* Yes/No

Public Liability Insurance* Yes/No

PAT Tested* Yes/ No

Food Hygiene Score 1 2 3 4 5

Trading Meterage:

Power Required Yes/No

Car Parking Space Required**? Yes/No

* Please attach all relevant documentation when returning signed form.

**Please indicate if more than one space is required

MERCHANDISE

Type:

1.

2.

3.

4.

5.

I acknowledge receipt of Devizes Town Council's Traders Pack (attached) and have attached all necessary documentation as requested.

Signed:

Dated:.....

The above named trader is hereby licensed to sell the stated merchandise/food/alcohol on the pitch authorised by the Markets Officer, subject to complying with the Council's Trader Regulations as amended from time to time.

Signed: on behalf of Devizes Town Council

Dated:.....

Please return your application and supporting documents to ambermurray@devizes-tc.gov.uk